

# Duke University

OFFICE OF THE UNIVERSITY REGISTRAR  
1121 WEST MAIN STREET, SUITE 1200  
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## PREMATRICULATION CREDIT INFORMATION TO BE COMPLETED BY HIGH SCHOOL

Student Name: \_\_\_\_\_ Duke School Attending (check one):  
 Pratt School of Engineering  
Duke Student ID: \_\_\_\_\_  Trinity College of Arts & Sciences

College or University where  
course(s) were taken: \_\_\_\_\_

Course(s): \_\_\_\_\_  
\_\_\_\_\_

Principal or Guidance Counselor,

The student named above requests your assistance. Students who wish to transfer credit completed at another college or university prior to enrollment at Duke University are required to supply confirmation from their high school that the completed coursework meets certain criteria.

Please consider the following statement:

*The course(s) identified by the student named above was(were) not used to satisfy high school graduation requirements.*

If the statement is accurate, please complete the following information, affix the school seal or stamp, and return this form to the appropriate office at your earliest convenience. Your cooperation is appreciated.

School Name: \_\_\_\_\_ Date: \_\_\_\_\_

School Official Name (print): \_\_\_\_\_

School Official Signature and Title: \_\_\_\_\_

Please return this completed form to the appropriate school as noted to the right of the student name noted above:

Pratt School of Engineering  
305 Teer Engineering Library  
Box 90271  
Durham, NC 27708-0271

Trinity College of Arts and Sciences  
c/o Office of the University Registrar  
1121 West Main Street, Suite 1200  
Durham, NC 27701

School Seal: