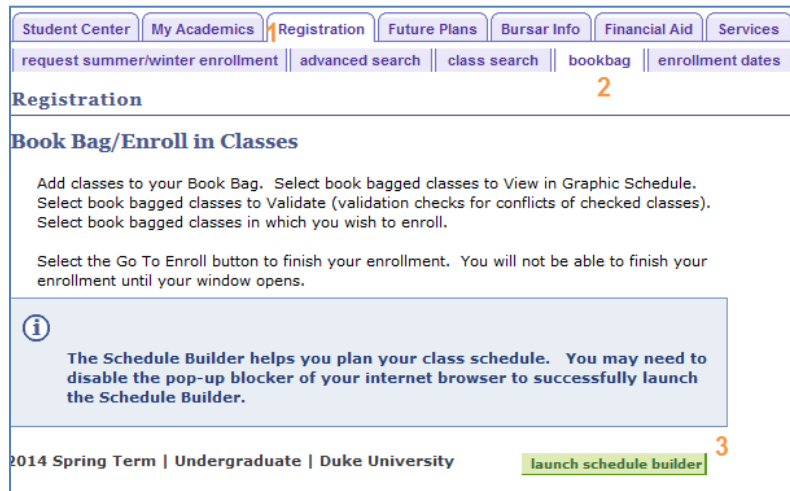
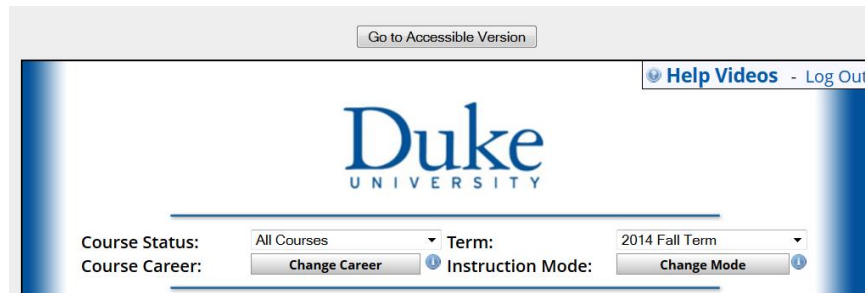


Schedule Builder

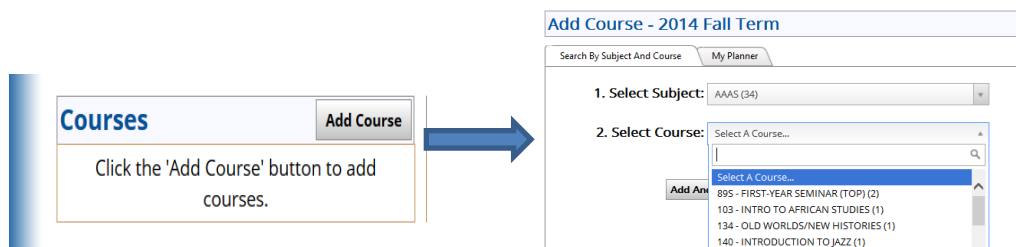
1. Navigate to Schedule Builder in ACES>REGISTRATION>BOOKBAG>LAUNCH SCHEDULE BUILDER



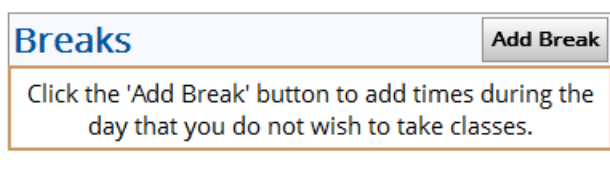
2. All course statuses (open, closed and waitlist), all careers and all instruction modes are set as the default. You can narrow your choices in the fields below.



3. Add courses of interest. At this stage of the process, all sections of the courses are included.



4. Add breaks such as practice schedules and study time.



5. Generate potential schedules.

42 schedule combinations are available. Click “view” to see specific details regarding each schedule or roll-over the magnifying glass for a graphic display.

Schedules Generated **42** schedules.

	#		Compare	
View	1		<input type="checkbox"/>	AAAS-895-01, Soccer Practice, LIT-891-01, BIOLOGY-202L-001,01L,
View	2		<input type="checkbox"/>	AAAS-895-01, Soccer Practice, LIT-891-01, BIOLOGY-202L-001,02L,
View	3		<input type="checkbox"/>	AAAS-895-01, Soccer Practice, LIT-891-01, BIOLOGY-202L-001,03L,
View	4		<input type="checkbox"/>	AAAS-895-01, Soccer Practice, LIT-891-01, BIOLOGY-202L-001,05L,

If you want to narrow your options, select View/Edit in the options column in the courses section. This will allow you to eliminate sections that you do not want.

Info	Section	Enrl/Cap	Wait/Cap	Component	Instructor	Day(s) & Time (s)	Rooms(s)	Campus
<input checked="" type="checkbox"/>	001	0/112	0/112	LEC	John Willis	MWF - 11:45am - 1:00pm	Biological Sciences 111	Duke University
<input type="checkbox"/>	01L	0/14	0/14	LAB	Juliet Noor	F - 9:00am - 11:30am	Biological Sciences 0040	Duke University
<input type="checkbox"/>	001	0/112	0/112	LEC	John Willis	MWF - 11:45am - 1:00pm	Biological Sciences 111	Duke University
<input type="checkbox"/>	02L	0/14	0/14	LAB	Juliet Noor	F - 1:40pm - 4:10pm	Biological Sciences 0040	Duke University
<input checked="" type="checkbox"/>	001	0/112	0/112	LEC	John Willis	MWF - 11:45am - 1:00pm	Biological Sciences 111	Duke University
<input type="checkbox"/>	03L	0/14	0/14	LAB	Juliet Noor	Th - 10:05am - 12:35pm	Biological Sciences 0040	Duke University

Once you have saved your revisions, click Generate Schedules. Notice there are now only 28 options versus 42.

Schedules Generated **28** schedules.

	#		Compare	
View	1		<input type="checkbox"/>	AAAS-895-01, Soccer Practice, BIOLOGY-202L-001,01L, LIT-891-01,
View	2		<input type="checkbox"/>	AAAS-895-01, Soccer Practice, BIOLOGY-202L-001,01L, LIT-891-02,
View	3		<input type="checkbox"/>	AAAS-895-01, Soccer Practice, BIOLOGY-202L-001,01L, LIT-891-03,
View	4		<input type="checkbox"/>	AAAS-895-01, Soccer Practice, BIOLOGY-202L-001,01L, LIT-891-04,
View	5		<input type="checkbox"/>	AAAS-895-01, Soccer Practice, BIOLOGY-202L-001,01L, LIT-891-05,

6. Import to ACES when you have found a schedule you like.

Important Note: If you are in Schedule Builder for a long time, your ACES session may have timed out. Before importing, login to ACES and then return to the Schedule Builder window.

Click "Return to ACES to Import".

View Schedule #4 - 2014 Fall Term

Print Page Return to ACES to Import Close Schedule

***You are viewing a potential schedule and must click "Return to ACES to Import".**

More Info	Status	Subject	Course Section	Class #	Enrl/Cap	Wait/Cap	Day(s) & Time (s)	Date	Room(s)	Campus
1	Not Enrolled	AAAS	89S 01	3222	0/18	0/18	W - 4:40pm - 7:10pm	8/27/2014 - 12/3/2014	Friedl Bdg 240	Duke University
1	Not Enrolled	BIOLOGY	202L 001	3784	0/112	0/112	MWF - 11:45am - 1:00pm	8/25/2014 - 12/5/2014	Biological Sciences 111	Duke University
1	Not Enrolled	BIOLOGY	202L 01L	3785	0/14	0/14	F - 9:00am - 11:30am	8/29/2014 - 12/5/2014	Biological Sciences 0040	Duke University
1	Not Enrolled	LIT	891 04	6969	0/1	0/1		8/25/2014 - 11/25/2014		Duke University

Displaying Week 2 (9-1-2014 to 9-7-2014)
 Select Week: Week 2 (9-1-2014 to 9-7-2014) Or Click week number to view.

Week 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15

Refresh the bookbag

Registration

Book Bag/Enroll in Classes

Add classes to your Book Bag. Select book bagged classes to View in Graphic Schedule. Select book bagged classes to Validate (validation checks for conflicts of checked classes). Select book bagged classes in which you wish to enroll.

Select the Go To Enroll button to finish your enrollment. You will not be able to finish your enrollment until your window opens.

You must click the "Refresh" button below AFTER closing your Schedule Builder session to ensure your Bookbag status is current.

2014 Fall Term | Undergraduate | Duke University [refresh data](#)

Open Closed Wait List

Import your classes

Book Bag/Enroll in Classes

Add classes to your Book Bag. Select book bagged classes to View in Graphic Schedule. Select book bagged classes to Validate (validation checks for conflicts of checked classes). Select book bagged classes in which you wish to enroll.

Select the Go To Enroll button to finish your enrollment. You will not be able to finish your enrollment until your window opens.

You have a schedule pending from Schedule Builder. Please press the Import Bookbag button below to load your schedule into your bookbag.

2014 Fall Term | Undergraduate | Duke University [import bookbag](#)

[launch schedule builder](#)

Schedule Builder Import Confirmation

Schedule Builder wants to import AAAS 89S - FIRST-YEAR SEMINAR (TOP) into your Bookbag. Allow?

(Note: Clicking NO will terminate the Import process.)

After your last class is imported, they will be easily identified in green. If you leave this page, the shading will disappear.

enrollment until your window opens.

Bookbag Import from Schedule Builder complete. Add more classes or click Go To Enroll Page to continue processing your enrollment.

2014 Fall Term | Undergraduate | Duke University [launch schedule builder](#)

Open Closed Wait List

Add to Bag:	2014 Fall Term Bookbag															
Enter Class Nbr	Select	Delete	Class	Description	Days/Times	Room	Instructor	Cross Listing	Textbook Info	Course Eval	Prereqs Exist?	Permission Required?	Permission Number	Units	Enrl/Cap	Status
<input type="text" value=""/>	<input type="checkbox"/>	<input type="checkbox"/>	AAAS 89S-01 (3222)	FIRST-YEAR SEMINAR (TOP)	W 4:40PM - 7:10PM	Friedl Bdg 240	T. Glymph	<input type="checkbox"/>	No information available at this time	Course Eval	Yes	No*	Add	1.00	0/18	●
<input type="text" value=""/>	<input type="checkbox"/>	<input type="checkbox"/>	BIOLOGY 202L-01L (3785)	GENETICS AND EVOLUTION	F 9:00AM - 11:30AM	Biological Sciences 0040	J. Noor	<input type="checkbox"/>	No information available at this time	Course Eval	Yes	No*	Add	1.00	0/14	●
<input type="text" value=""/>	<input type="checkbox"/>	<input type="checkbox"/>	BIOLOGY 202L-001 (3784)		MWF 11:45AM - 1:00PM	Biological Sciences 111	J. Willis	<input type="checkbox"/>	No information available at this time	Course Eval	Yes	No*	Add		0/112	●
<input type="text" value=""/>	<input type="checkbox"/>	<input type="checkbox"/>	LIT 89S-02	FIRST-YEAR	TuTh 10:05AM -	Friedl Bdg	W.	<input type="checkbox"/>	No information available at this time	Course Eval	Yes	No*	Add	1.00	1/1	▲▲